

**Marcia W. Hemley, Ph.D., P.C.**  
**Demographic and Insurance Information**

Proc. Code: \_\_\_\_\_  
DX: \_\_\_\_\_  
Date: \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_

Street Address \_\_\_\_\_

Home Phone \_\_\_\_\_ May I leave a message for you at this number? Yes No

Cell Phone \_\_\_\_\_ May I leave a message for you at this number? Yes No

Work Phone \_\_\_\_\_ May I leave a message for you at this number? Yes No

Email \_\_\_\_\_ Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ DOB \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Gender: M F Non-binary Marital Status: S M CU D W If Student:  Full-Time  Part-Time

Referred by: \_\_\_\_\_ Employer \_\_\_\_\_ Occupation \_\_\_\_\_

Emergency Contact: Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

**Person Responsible for Payment (if not patient):** Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**Primary Insurance Company Information** This information is essential.

Is This a Health Savings Account or Health Reimbursement Account?  Yes  No

Your relationship to the insured: SELF SPOUSE CHILD OTHER (specify) \_\_\_\_\_

Date of Birth of Insured: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Insured's Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Insured's Name \_\_\_\_\_ Place of Employment of Insured \_\_\_\_\_

Insurance Company Name: \_\_\_\_\_ Insurance Company phone number \_\_\_\_\_

Insurance Billing Address: \_\_\_\_\_

Insured's ID Number: \_\_\_\_\_ Policy or Group Number: \_\_\_\_\_

**Secondary Insurance Company Information (If Any) This information is also essential**

Your relationship to the insured: SELF SPOUSE CHILD OTHER (specify) \_\_\_\_\_

Date of Birth of Insured: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Insured's Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Insured's Name \_\_\_\_\_ Insurance Company Name \_\_\_\_\_

Insurance Billing Address \_\_\_\_\_

Insurance Company phone number \_\_\_\_\_

Insured's ID Number \_\_\_\_\_ Policy or Group Number \_\_\_\_\_

*I authorize the release of any medical or other information necessary to process my insurance claim. I also authorize payment of medical benefits directly to Marcia W. Hemley, Ph.D. for services rendered.*

Signature of Client or Guardian \_\_\_\_\_ Date \_\_\_\_\_